

- The Banking Professional and Certification Examinations would be conducted via **the Remote Online Proctoring Platform** effective April 2023 examinations. This will allow you to take the examinations from the comfort of your home or location of your choice.
- The following items will be required: A good internet connection, pen, a computer with functional Webcam, Exam docket/ photo card, battery in good condition.
- Candidates are advised to update their email address and phone numbers on the portal in order to receive details on how to use the Remote Online Proctoring Platform.
- This Examination is automatically monitored hence any violation will be recorded against you as a misconduct.
- A timer will be located at the top-right corner of the screen to indicate total time left for completion of the examination. **DO NOT at any time leave your computer.**
- Registration for April 2023 Examinations would close at 5.00pm on Monday, March 27, 2023.
- Kindly Log on to www.cibng.org to register online for the examination. The examination guidelines and Frequently Asked Questions (FAQ) for the examination are on the Institute's website.
- All Examinations start at 9:00am for the Morning Session and 2:00pm for the Afternoon Session even if a candidate has one paper to write during the Session. Please consult the timetable for start and end time of every Session
- Kindly upload your passport photograph to the CIBN Portal before printing your examination dockets as candidates are expected to scan and upload their docket on the Proctoring Platform to be allowed to write the Examinations.
- Candidates are warned, in their own interest, not to have on their persons any MOBILE PHONE(S), ELECTRONIC GADGETS OR PROGRAMMABLE DEVICES, earpiece/earpod/headset. Anyone found violating this instruction will be flagged for misconduct and penalties will be administered.
- Candidates are to note that clicking the **END ASSESSMENT** button will automatically terminate the examination irrespective of the subject(s) already attempted. Candidates are therefore advised to only click the button when they are sure to have completed all the subjects registered to write for that particular Session
- Registered Students can now access the soft copies of their Study Manuals of the modules for Banking Professional and Certification Courses free of charge. The materials are available on the CIBN website www.cibng.org using member Login Details.

Ten Years Rule:

The implementation of Ten years' time limit for students to complete their Banking Professional and Certification Examinations earlier approved by the Governing Council commenced in January 2022.

At the expiration of the Ten year deadline in December 2031, candidates who are yet to complete the examinations would:

- Be treated as fresh students.
- Forfeit all their earlier records of exemptions and examinations.
- Seek for fresh exemption in all the eligible subjects (at the time of the application).
- Sit for the subjects earlier passed again as well as the outstanding subjects. Students are therefore encouraged to complete their examinations within the Ten Year limit of the commencement.